



# Bennett Health Care Centre

1 Princess Anne Drive, Georgetown, ON L7G 2B8

## EXPRESSION OF INTEREST FOR ELECTION AS A BOARD MEMBER AND/OR A COMMITTEE COMMUNITY REPRESENTATIVE

### Note for 2011:

There are no vacancies available on the board of directors currently or upcoming at the June 2011 Annual General Meeting. If you are interested in being considered for future vacancies please indicate below. Please also indicate if would like to be considered for a position as a Community Representative on one of our Board Committees where we currently have vacancies.

For an application to be considered, it must be submitted for consideration no later than Monday, June 13, 2011 @ 4:00 p.m.

In completing this application please review the following documents:

- The Mission Statement, The Philosophy of Care and Services and the Fundamental Principal and Vision for Long-term Care Services for the Bennett Health Care Centre
- Expectations for Board Members – Bennett Health Care Centre

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**Full Name:**

**Addresses:**

Home

Mailing

Business

**Telephone:** (please include area codes)

Home

Cellular

Business

Fax

**Emails:**

Personal

Business

**Interest:**           \_\_\_ Board of Directors (future vacancies)

                          \_\_\_ Community Rep on the \_\_\_\_\_ Committee(s)

*Please see the list of Board Committees below:*

**Bennett Village Governance; Bennett Village Development; Finance; Quality of Care; Strategic Planning; Marketing and Fund Development (currently not meeting).**

**1. Please give us three (3) reasons why you want to serve on the Board of Directors or on a Committee of the Bennett Health Care Centre.**

**2. Please tell us what you know about the Bennett's values and role as a provider of long term care and services for seniors and people with special needs.**

**3. What contribution do you think you can make to the Board of Directors or a Board Committee of the Bennett Health Care Centre?**

**4. Have you ever served on a Board of Directors? If so, please indicate the organization(s), the dates for time served and any specific role(s) played within the Board(s).**

**5. Have you or do you currently belong to any community groups or organizations? If so, please list with dates.**

**6. Please tell us how your professional credentials, work and volunteer experience and other skills would help you to serve on the Bennett Health Care Centre's Board of Directors or a Board Committee.**

**7. a) The Board meets at least ten times a year. Would you be able to attend a majority of these meetings, if elected to the Board?**

**b) As a Board member, you will be expected to serve on one or two Board Committees. These committees meet from six to ten times per year. Would you be able to attend a majority of these meetings, if elected to the Board?**

**8. Board Committees are comprised of Board Members, Bennett Centre Staff and Community Representatives. These committees meet from six to ten times per year. Would you be able to attend a majority of these meetings, if appointed as a Community Representative?**

**9. Please send this information to:** (you may include a personal resume if you wish)

**The Nominating Committee  
c/o Mark Ewer, Administrator  
Bennett Health Care Centre  
1 Princess Anne Drive  
Georgetown, Ontario  
L7G 2B8**

**[mewer@haltonhealthcare.on.ca](mailto:mewer@haltonhealthcare.on.ca)  
telephone 905-873-0115, X9; fax 905-873-1403**

**To be submitted no later than Mon. May 31, 2010 @ 4:00 p.m.**

***My signature below attests that I have read the Mission Statement, the Philosophy of Care and Services and the Fundamental Principal, Vision for Long-term Care Services and the Expectations for Board Members - Bennett Health Care Centre and that I, if elected as a Director or appointed as a Committee Community Representative, commit to respect, uphold and advance the Mission, Philosophy and Vision of the Bennett Health Care Centre.***

**Signed:**

**Date:**

# **Mission Statement, Philosophy of Care and Services, the Fundamental Principle and Vision for Long-Term Care Services**

## **Mission Statement**

To be the community leader in the provision of high quality, safe housing, long term care and services for seniors and people with special needs, in an integrated campus setting.\*

\***Note:** this statement is to be interpreted in a manner consistent with The Fundamental Principle and the Residents' Bill of Rights under the Long-term Care Homes Act 2007.

Revised February 9 2011

## **Philosophy of Care and Services**

We will enhance the quality of life for all our residents in a supportive and caring environment because:

- We believe in the intrinsic worth of individuals and their unique life experiences
- We believe in holistic, multi-disciplinary approach to the care of residents, including the importance of family and friends
- We believe that each resident has the right to be treated with dignity and respect
- We believe in each resident's right to privacy and confidentiality.
- We believe in helping residents achieve an optimal level of function.
- We believe in each resident's right to self-determination with respect to their plan of care and services.
- We believe that continuous quality improvement is essential, in order to provide safe, high quality care and to meet the needs of each resident.

Revised February 2010

## **In accordance with the Long-term Care Homes Act 2007, we believe in: Home: the fundamental principle**

The fundamental principle to be applied in the interpretation of the Act and anything required or permitted under this Act is that a long-term care home is primarily the home of its residents and is to be operated so that it is a place where they may live with dignity and in security, safety and comfort and have their physical, psychological, social, spiritual and cultural needs adequately met.

## **Vision for Long-term Care Services**

"The Bennett Centre will be recognized by residents, their families and the community as a place where residents feel at home, living in comfort among friends and knowing they are safe, respected and valued by all who contribute to their quality of life."

February 17, 2011



## Expectations for Board Members, Bennett Health Care Centre

### Qualifications as per Board Bylaws:

#### Each Director shall:

- be a member of the centre in good standing;
- be at least eighteen (18) years of age; and
- not be an undischarged bankrupt nor a mentally incompetent person

#### As a member of the Board, you are responsible for:

- Establishing and monitoring the achievement of purpose and strategic direction of the Corporation.
- Monitoring the Corporation's financial health, quality of service, and compliance with applicable laws, regulations, and ethical standards.
- Appointing the Administrator and setting standards for the Administrator to follow with respect to effectiveness and efficiency.
- Ensuring continuing and effective governance of the Corporation.
- Establishing corporate policies and processes to achieve all of the above.

### Investing your time and talent

#### As a Board member you will need to allot time to:

- Serving a three (3) year term on the Board
- Preparing for and attending monthly Board meetings.
- Serving on at least one Board committee.
- Attending education sessions and participating in special events as a representative of the board.

Although you may have been elected because you bring special expertise, you do not represent a particular constituency. At the board table, you are expected to exercise due diligence, asking prudent and appropriate questions and to apply a standard of care that reflects your particular experience and knowledge. An accountant, for example, is expected to speak up on financial issues more often than a social worker, who will make a valued contribution in other discussions. All Board members, however, should keep current on issues related to the operation and bring an informed view to their decisions. You should be familiar with corporate bylaws, applicable Acts and regulations and other documents, all of which are included in the Board Orientation binder.

### Accountability

The Board, not the Administrator, is accountable to the provincial government for the expenditure of public funds, and for adherence to provincial laws, regulations and policies. It is accountable to the Corporation's membership and hence the community for the quality of service it provides. While some committees have community members who contribute to discussion and recommendations and who are not Board members, the Board alone is responsible for its corporate decisions.

### Clarifying roles

The Board puts in place goals, structures and policies. It does not participate in the day-to-day administration of the Centre, which is the responsibility of the Administrator. It is the Administrator's role to ensure the board is well informed on relevant aspects of the operation, of interest to or related to those in a governing role.

Once decisions are made, all Board members must honour them. In the community, the Board Chair and Administrator speak for the Board, unless they delegate that responsibility.

(May 11, 2009)